

foedus

JOB DESCRIPTION

Job Title:	Project Manager	Location:	Portsmouth
Supervisor:	Skip Schnable	Department:	PSO
Prepared by:	Frank LeBlanc	Exempt (Y/N):	Yes
Date Prepared:	January 20, 2006		

Background

Foedus is a leading provider of Virtual Infrastructure technologies and services to companies worldwide. We specialize in helping organizations utilize the unique aspects of these emerging technologies to solve common IT challenges in new and dynamic ways. Virtualization Technologies provide new opportunities and associated challenges to many companies. Whether due to a lack of available resources or specific experience, many organizations find it difficult to determine which approach provides the best and most cost-effective solution for their business. Foedus offers a unique combination of consulting talent and implementation expertise to companies wanting to realize the benefits of virtualization.

Foedus has established partnerships with the very best hardware and software vendors in our areas of specialization and we are committed to assisting our customers in the evaluation of all potential solutions, including the optimization of current IT assets. This approach combined with our proven engagement methodology enables us to develop and deliver cost effective solutions.

Our areas of concentration include:

- Infrastructure Analysis and Design
- Data Center Consolidation and Containment
- Highly Available Environments
- Infrastructure Automation
- Business Continuity and Disaster Recovery Solutions

Since our creation in 2003, Foedus has been chosen by some of the leading technology companies in the world as the premier provider of virtual infrastructure consulting and implementation services. We are currently contracted to provide services for the most identifiable names in our business such as EMC, Dell and IBM Professional Services.

With the help of our customers, partners and peers, Foedus will continue to develop innovative Virtual Infrastructure Solutions that deliver real return on investment.

Summary

The Project Manager role is a key function within our business. The PM will be responsible for coordinating and managing the delivery of client solutions.

Essential Functions/Responsibilities

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The following requirements are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Other essential and non-essential functions may be assigned.

Project Manager

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Job Purpose:

: Manages the delivery of Foedus solutions by managing all phases of the project life cycle; leading an internal team of Account Managers and Engineers; coordinating partners; reporting results.

Duties:

* Accomplishes project objectives by implementing the Foedus engagement methodology for service delivery.

* Achieves project operational objectives by contributing information and recommendations to strategic plans and reviews; preparing and completing action plans; implementing production, productivity, quality, and customer-service standards; resolving problems; completing audits; identifying trends; determining system improvements; implementing change.

* Monitors project financial objectives by forecasting requirements; preparing budgets; scheduling expenditures; analyzing variances; up-to-date statements of work and invoicing.

* Maintains information system by developing and enforcing documentation requirements; enforcing change control. Maintain all portions of Information systems relevant to the project including project plan development.

* Protects organization's assets by designing and enforcing security policies; keeping analytical information confidential.
Works closely with Foedus' technical resources.

* Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations.

Skills/Qualifications:

Technical Management, Software Development Process, Software Design, Software Testing, Developing Standards, Planning, Software Architecture, Project Management, Foster Teamwork, Vendor Relationships, Problem Solving

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Technical Management, IT Service Delivery Process, Network Integration, Solutions Consulting; Documentation, Planning, , Project Management, Foster Teamwork, Vendor Relationships, Problem Solving, Team Work and Team Coordination

Education and Experience (please indicate minimum required to be hired in job)

Bachelor's degree required, preferably in Business or related discipline. Prior experience in a Project Manager role is a real advantage.

Special Requirements/Certifications

Communication Skills: Excellent communication skills required. The ability to communicate project status both internally and to the customer is essential. The ability to formulate and present a comprehensive project plan and execute against that plan is required. Ability to work successfully in a strong team oriented culture.

Certifications: PMP designation a real plus.

